

**CLAY COUNTY DEVELOPMENT AUTHORITY
REGULAR SCHEDULED PUBLIC MEETING
ORANGE PARK, FLORIDA
June 21, 2017**

AGENDA

**CHAIR
VICE-CHAIR
TREASURER
SECRETARY**

**REV. BILL RANDALL
RUSSELL BUCK
MATT CARLTON
MARGE HUTTON**

- | | |
|---|--------------------------|
| 1) Welcome/Call to Order 4:00 pm | Rev. Bill Randall |
| 2) Roll Call | Josh Cockrell |
| 3) Invocation | Greg Clary |
| 4) Comments from the Public | Rev. Bill Randall |
| 5) Economic Development Report | Bill Garrison |
| 6) Secretary's Report
Approval of May 17, 2017 Minutes | Marge Hutton |
| 7) Treasurer's Report
May 2017 Financials
FY 15-16 Audit Review by Magers & Associates | Matt Carlton |
| 8) Committee Reports
IRB, Project, & Organization Financing Committee
a. Haven Hospice IRB Amendment | Rev. Bill Randall |
| 9) Chair's Report | Rev. Bill Randall |
| 10) Executive Director's Report
CCDA Building Update
Auditor Selection RFP Status Update
Report on Grants | Josh Cockrell |
| 11) Attorney's Report | April Scott |
| 12) Old Business/New Business/Board Comments | Rev. Bill Randall |

13) Adjournment

Rev. Bill Randall

Dates of Upcoming CCDA Meetings:

Wednesday, July 19, 2017

Wednesday, August 16, 2017

Wednesday, September 20, 2017

NOTE: Items 5 through 12, above, are subject to discussion, consideration, and action by the Board of the Clay County Development Authority.

PUBLIC COMMENTS: Pursuant to F.S. s. 286.0114 (2013) [*and Clay County Development Authority policy*], speakers intending to offer public comment must complete a provided speaker's card, turn in the same to the recording secretary for the public meeting, and may address the Board when recognized by the Chair of the meeting with their public comments for a period of not more than three (3) minutes. The Chair of the meeting has the authority and discretion to make special provisions for a group or faction spokesperson. The Chair of the meeting has all requisite authority and discretion to maintain orderly conduct or proper decorum of the public meeting.

**CLAY COUNTY DEVELOPMENT AUTHORITY
REGULAR SCHEDULED PUBLIC MEETING
MINUTES**

May 17, 2017

Present: Russell Buck, Chip Dobson, Matt Carlton, Marge Hutton, Greg Clary, Paz Patel, Mike Davidson, Cathy Chambers

Excused: William Randall, Chereese Stewart

Staff: April Scott, Josh Cockrell

Guests: Bill Garrison, Bill Nichols, Gary Cross, Stephen Nebrat

Call to Order: **Russell Buck** called the Clay County Development Authority ("CCDA") Public Meeting to order at 4:06 PM.

Invocation: **Matt Carlton** provided the invocation.

Comments from the Public: None.

Economic Development Report

Bill Garrison informed the Board of the status of EDC projects.

Secretary's Report

Approval of March 15, 2017 Minutes: **Marge Hutton** added a correction to the minutes – adding Cathy Chambers as present at the March 15, 2017 meeting. **Chip Dobson** made a motion to approve the minutes as corrected. Motion was seconded and passed unanimously.

Treasurer's Report

Matt Carlton presented the March and April 2017 financials to the Board. **Marge Hutton** made a motion to accept the Treasurer's Report. The motion was seconded and passed unanimously.

Committee Reports

Josh Cockrell stated that committees will be meeting next month.

Chair's Report

None.

Executive Director's Report

CCDA Building Update – Stephen Nebrat gave the Board a brief update on potential interested buyers for the building as well as current market conditions in Clay County. **Josh Cockrell** informed the Board of the counteroffer the CCDA provided to an interested buyer.

Mike Davidson stated that he would like to have a conversation with Stephen Nebrat regarding commercial/retail building opportunities for the CCDA. **April Scott** advised making any negotiations contingent upon Board approval. Board continued discussion regarding the current building leases and potential buyers.

Matt Carlton made a motion to authorize the Executive Director and Property Manager/Realtor to continue negotiations with the potential interested buyer. Motion seconded and passed unanimously.

Paz Patel made a motion to allow the Executive Director to proceed to seek estimates for roof cleaning and to proceed with adding red mulch to the building perimeter, allowing up to \$3,500.00 for both. Motion seconded and passed unanimously.

IRB's - Josh Cockrell gave a brief update to the Board regarding potential IRB opportunities including BASCA, Annunciation School, and the Penney Retirement Community. He also stated that the IRB Project & Organization Finance Committee would meet before the Board meeting in June. The Board continued discussion about how to proceed with the different IRB opportunities.

Auditor Selection RFP Status Update - Josh Cockrell stated that the Auditor Selection RFP was open for two months with zero bid responses. **Mike Davidson** made a motion to rebid the Auditor Selection RFP for 30 days. Motion seconded and passed unanimously.

Report on Grants - Josh Cockrell informed the Board of the status of the road resurfacing, land buffer, and DIG grants.

Community Auto Finance Partnership Program Update - Josh Cockrell informed the board of the status of the CD at 5/3 Bank. The Board discussed the benefits and penalties of removing the money currently in the CD at 5/3 Bank.

Sponsorship Opportunities - Josh Cockrell shared two sponsorship opportunities with the Board. The Board agreed to send the sponsorship requests to the Policy Committee for a recommendation before a full Board vote.

Attorney's Report

April Scott informed the Board that 5/3 Bank was unresponsive to CCDA staff and Board members as related to the Community Auto Finance Partnership Program. She and William Randall began to meet with other financial institutions including BBVA/Compass. The Board continued to discuss creative ways to structure the program.

Old Business/New Business/ Board Comments

Josh Cockrell asked the Board for recommendations for new potential Board members as some of the current Board member terms would be ending this year.

Marge Hutton reminded the Board to complete and return their financial disclosures.

Mike Davidson stated that he would like Stephen Nebrat to present options to the Board for income generating properties. **Greg Clary** stated that options like that should be vetted within a committee before coming to the Board.

Adjourned: 5:30 PM



COLEMAN & ASSOCIATES
Certified Public Accounting Firm

ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors of
Clay County Development Authority
Orange Park, FL

Management is responsible for the accompanying government-wide balance sheets of Clay County Development Authority (a governmental organization) as of May 31, 2017 and 2016, and the related statements of revenues and expenses for the one month and eight months then ended which collectively comprise the Authority's financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit the management discussion and analysis, the governmental fund financial statements and substantially all the disclosures required by accounting principles generally accepted in the United States of America. If the management discussion and analysis and governmental fund financial statements and omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Authority's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Accounting principles generally accepted in the United States of America require that budget to actual statements for the one month and eight months ending May 31, 2017 be presented to supplement the financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the representation of management. This information was subject to our compilation engagement, however, we have not audited or reviewed the required supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such information.

We are not independent with respect to the Clay County Development Authority.

Coleman & Associates Cpa firm

June 15, 2017

Clay County Development Authority

GOVERNMENTWIDE BALANCE SHEET

As of May 31, 2017

	TOTAL	
	AS OF MAY 31, 2017	AS OF MAY 31, 2016 (PY)
ASSETS		
Current Assets		
Bank Accounts		
100002 First Atlantic Checking - 1484	24,968	92,623
100007 Investment - Florida Prime - A	153,360	152,007
100016 Compass Bank Money Market - Pub	177,291	176,026
100018 First Atlantic Bank MMKT -1493	1,307,676	1,476,121
100025 Fifth-Third CD	50,000	76,428
100026 Fifth-Third 2 (CD)	0	76,428
Total Bank Accounts	\$1,713,295	\$2,049,634
Accounts Receivable		
115002 Revenue Receivable	46,196	0
Total Accounts Receivable	\$46,196	\$0
Other Current Assets		
115001 Loan to Clay Co. Chamber of Com	0	21,175
Total Other Current Assets	\$0	\$21,175
Total Current Assets	\$1,759,491	\$2,070,808
Fixed Assets		
162901 Buildings and real estate	442,328	0
162950 Leasehold Improvements - Devcom	28,842	28,842
166900 Office Equipment	58,348	58,348
167900 Accum Depreciation	(87,190)	(87,190)
Total Fixed Assets	\$442,328	\$0
Other Assets		
162900 Equity Interest - Devcom	0	200,882
Total Other Assets	\$0	\$200,882
TOTAL ASSETS	\$2,201,818	\$2,271,690
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
200000 Accounts Payable	0	86,040
Total Accounts Payable	\$0	\$86,040
Other Current Liabilities		
220000 Security Deposits	2,688	1,788
Dept of Revenue Payable	225	94
Total Other Current Liabilities	\$2,913	\$1,882
Total Current Liabilities	\$2,913	\$87,922
Total Liabilities	\$2,913	\$87,922
Equity		
272000 Net Asset Balance	1,858,379	2,113,684

	TOTAL	
	AS OF MAY 31, 2017	AS OF MAY 31, 2016 (PY)
280000 Invest in Fixed Assets	433,212	200,882
320000 Retained Earnings	(42,986)	(22,975)
Net Income	(49,699)	(107,823)
Total Equity	\$2,198,905	\$2,183,768
TOTAL LIABILITIES AND EQUITY	\$2,201,818	\$2,271,690

Clay County Development Authority

STATEMENT OF REVENUES AND EXPENSES

May 2017

	TOTAL	
	MAY 2017	OCT 2016 - MAY 2017 (YTD)
INCOME		
331000 Grant Revenues	45,487	444,663
362000 Rents & Royalties	3,220	29,110
369000 Miscellaneous Revenues	854	7,857
Total Income	\$49,561	\$481,630
GROSS PROFIT	\$49,561	\$481,630
EXPENSES		
512200 Sponsorships	2,500	14,500
513300 Professional Fees	6,500	56,265
513440 Insurance		822
513468 Building Expenses - 1734 Kingsley Ave	2,459	21,077
513510 Office and Operating Expenses	16	3,178
559000 Grant Expense	45,487	435,487
Total Expenses	\$56,962	\$531,329
NET OPERATING INCOME	\$ (7,401)	\$ (49,699)
NET INCOME	\$ (7,401)	\$ (49,699)

Clay County Development Authority

STATEMENT OF REVENUES AND EXPENSES

October 2016 - May 2017

	TOTAL		
	OCT 2016 - MAY 2017	OCT 2015 - MAY 2016 (PY)	CHANGE
INCOME			
331000 Grant Revenues	444,663	10,200	434,463
362000 Rents & Royalties	29,110	17,160	11,950
369000 Miscellaneous Revenues	7,857	45,930	(38,073)
Total Income	\$481,630	\$73,289	\$408,341
GROSS PROFIT			
	\$481,630	\$73,289	\$408,341
EXPENSES			
512200 Sponsorships	14,500	22,500	(8,000)
513300 Professional Fees	56,265	60,420	(4,155)
513440 Insurance	822	873	(51)
513460 Devcom LLP Expense		13,200	(13,200)
513468 Building Expenses - 1734 Kingsley Ave	21,077		21,077
513510 Office and Operating Expenses	3,178	3,067	110
559000 Grant Expense	435,487	81,052	354,435
Total Expenses	\$531,329	\$181,112	\$350,217
NET OPERATING INCOME	\$ (49,699)	\$ (107,823)	\$58,123
NET INCOME	\$ (49,699)	\$ (107,823)	\$58,123

Clay County Development Authority

BUDGET VS. ACTUALS: CCDA - FY16/17 - LAST MONTH

May 2017

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
INCOME				
242000 Fund Balance - PY Carryforward		8,695	(8,695)	
331000 Grant Revenues				
330108 DIG 17 Roadway Resurfacing	45,487	0	45,487	
Total 331000 Grant Revenues	45,487	0	45,487	
362000 Rents & Royalties				
362003 Tocoj Engineering llc	670	750	(80)	89.00 %
362007 Rent - Tomlinson & Co		700	(700)	
362008 Rent-Leland Management	900	900	0	100.00 %
362009 Rent-Clay County Chamber	1,650	0	1,650	
362010 Rent- 2nd Floor Tenant		1,200	(1,200)	
Total 362000 Rents & Royalties	3,220	3,550	(330)	91.00 %
369000 Miscellaneous Revenues				
361000 Investment Earnings	848	1,000	(152)	85.00 %
369003 Commissions Earned	6		6	
Total 369000 Miscellaneous Revenues	854	1,000	(146)	85.00 %
Total Income	\$49,561	\$13,245	\$36,316	374.00 %
GROSS PROFIT	\$49,561	\$13,245	\$36,316	374.00 %
EXPENSES				
512200 Sponsorships				
512250 Funding to SBDC	2,500	0	2,500	
Total 512200 Sponsorships	2,500	0	2,500	
513300 Professional Fees				
513305 Administration Contract IGS	5,500	5,500	0	100.00 %
513310 Attorney	750	750	0	100.00 %
513320 Auditor		2,500	(2,500)	
513340 Attorney Ancillary Charges	250	300	(50)	83.00 %
Total 513300 Professional Fees	6,500	9,050	(2,550)	72.00 %
513468 Building Expenses - 1734 Kingsley Ave	2,459	3,700	(1,241)	66.00 %
513510 Office and Operating Expenses				
513490 Business Meeting		25	(25)	
513514 Misc Office Expense		50	(50)	
513516 Telephone	55	60	(5)	91.00 %
513519 Travel	165	100	65	165.00 %
513520 Conferences		200	(200)	
513521 Advertising & Marketing		60	(60)	
513522 Bank Service Charges	(204)		(204)	
Total 513510 Office and Operating Expenses	16	495	(479)	3.00 %
559000 Grant Expense				
559009 DIG 17 Roadway Resurfacing	45,487	0	45,487	
Total 559000 Grant Expense	45,487	0	45,487	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Expenses	\$56,962	\$13,245	\$43,717	430.00 %
NET OPERATING INCOME	\$ (7,401)	\$0	\$ (7,401)	0%
NET INCOME	\$ (7,401)	\$0	\$ (7,401)	0%

Clay County Development Authority

BUDGET VS. ACTUALS: CCDA - FY16/17 - LAST MONTH

October 2016 - May 2017

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
INCOME				
242000 Fund Balance - PY Carryforward		63,830	(63,830)	
331000 Grant Revenues				
330106 DTF 16-144 Buffer Land Purchase	390,000	390,000	0	100.00 %
330107 DTF 16-144 Buffer Land Purchase - Admin Fees	9,176	10,000	(824)	92.00 %
330108 DIG 17 Roadway Resurfacing	45,487	0	45,487	
Total 331000 Grant Revenues	444,663	400,000	44,663	111.00 %
362000 Rents & Royalties				
362003 Tocol Engineering llc	5,360	5,760	(400)	93.00 %
362007 Rent - Tomlinson & Co	3,350	5,510	(2,160)	61.00 %
362008 Rent-Leland Management	7,200	7,200	0	100.00 %
362009 Rent-Clay County Chamber	13,200	9,900	3,300	133.00 %
362010 Rent- 2nd Floor Tenant		6,000	(6,000)	
Total 362000 Rents & Royalties	29,110	34,370	(5,260)	85.00 %
369000 Miscellaneous Revenues				
361000 Investment Earnings	6,472	8,000	(1,528)	81.00 %
369003 Commissions Earned	48		48	
369005 Miscellaneous Revenue	1,185		1,185	
369008 Interest income - SJCD	152		152	
Total 369000 Miscellaneous Revenues	7,857	8,000	(143)	98.00 %
Total Income	\$481,630	\$506,200	\$ (24,570)	95.00 %
GROSS PROFIT	\$481,630	\$506,200	\$ (24,570)	95.00 %
EXPENSES				
512200 Sponsorships				
512250 Funding to SBDC	7,500	7,500	0	100.00 %
512500 Funding to CEDC	5,000	7,500	(2,500)	67.00 %
512600 Clay Day Event Sponsor	2,000		2,000	
Total 512200 Sponsorships	14,500	15,000	(500)	97.00 %
513300 Professional Fees				
513305 Administration Contract IGS	44,000	44,000	0	100.00 %
513310 Attorney	6,750	6,000	750	113.00 %
513320 Auditor	1,600	7,225	(5,625)	22.00 %
513321 Accounting	2,115	2,115	0	100.00 %
513335 Accounting Ancillary Charges	1,550	1,500	50	103.00 %
513340 Attorney Ancillary Charges	250	2,400	(2,150)	10.00 %
Total 513300 Professional Fees	56,265	63,240	(6,975)	89.00 %
513440 Insurance				
513443 General Liability Coverage	822	0	822	
Total 513440 insurance	822	0	822	
513468 Building Expenses - 1734 Kingsley Ave	21,077	29,600	(8,523)	71.00 %
513510 Office and Operating Expenses				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
513480 Special Promotions/Events Sponsorship		200	(200)	
513490 Business Meeting		200	(200)	
513494 Dues & Subscriptions	560	525	35	107.00 %
513512 Office Supplies	224		224	
513514 Misc Office Expense	273	400	(127)	68.00 %
513516 Telephone	456	480	(24)	95.00 %
513517 Licenses & Fees		175	(175)	
513518 Website expenses	324	5,400	(5,076)	6.00 %
513519 Travel	977	300	677	326.00 %
513520 Conferences		200	(200)	
513521 Advertising & Marketing	354	480	(126)	74.00 %
513522 Bank Service Charges	10		10	
Total 513510 Office and Operating Expenses	3,178	8,360	(5,182)	38.00 %
559000 Grant Expense				
559008 DTF 16-144 Buffer Land Purchase	390,000	390,000	0	100.00 %
559009 DIG 17 Roadway Resurfacing	45,487	0	45,487	
Total 559000 Grant Expense	435,487	390,000	45,487	112.00 %
Total Expenses	\$531,329	\$506,200	\$25,129	105.00 %
NET OPERATING INCOME	\$ (49,699)	\$0	\$ (49,699)	0%
NET INCOME	\$ (49,699)	\$0	\$ (49,699)	0%

Allonge to

CLAY COUNTY DEVELOPMENT AUTHORITY INDUSTRIAL
DEVELOPMENT REVENUE BONDS (HAVEN HOSPICE PROJECT),
SERIES 2011

This Allonge, dated June ____, 2017, (the "Effective Date") amends and is made a part of the Clay County Development Authority Industrial Development Revenue Bonds (Haven Hospice Project), Series 2011 (the "Bonds") dated December 21, 2011.

For good and valuable consideration, the Clay County Development Authority (the "Issuer"), PNC Bank, National Association, as the Registered Owner of the Bonds ("PNC") and North Central Florida Hospice, Inc., as Borrower, (the "Borrower") hereby agree as follows:

(1) The first sentence of the second paragraph of the text of the Bonds is hereby amended in its entirety to read as follows:

"Advances on this Bond may be made from a period beginning on the Dated Date of this Bond and ending on December 31, 2012, and the outstanding principal balance of this Bond shall bear interest at a variable rate equal to (65% of LIBOR) plus 145 basis points (1.45%); provided, however, that, the interest rate to be applied to the unpaid principal balance of this Bond shall not exceed the maximum non-usurious rate of interest per annum permitted by whichever of applicable United States federal law or Florida law."

(2) This Allonge shall be governed by and construed in accordance with the laws of the State of Florida.

(3) This Allonge may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Issuer, PNC and the Borrower have executed and delivered this Allonge as of the Effective Date.

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SIGNATURES ON FOLLOWING PAGES]

CLAY COUNTY DEVELOPMENT AUTHORITY

[SEAL]

By: _____
Chairman

Attest:

By: _____
Secretary

Acknowledged and Agreed to.

PNC BANK, NATIONAL ASSOCIATION

By: _____

Name: _____

Title: _____

Acknowledged and Agreed to.

NORTH CENTRAL FLORIDA HOSPICE, INC.

By: _____

Name: _____

Title: _____

RESOLUTION

A RESOLUTION OF THE CLAY COUNTY DEVELOPMENT AUTHORITY AUTHORIZING THE EXECUTION AND DELIVERY OF AN ALLONGE TO THE AUTHORITY'S OUTSTANDING CLAY COUNTY DEVELOPMENT AUTHORITY INDUSTRIAL DEVELOPMENT REVENUE BONDS (HAVEN HOSPICE PROJECT), SERIES 2011; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Clay County Development Authority (the "Issuer") previously authorized and issued its Clay County Development Authority Industrial Development Revenue Bonds (Haven Hospice Project), Series 2011 (the "Bonds") to finance a loan (the "Loan") to North Central Florida Hospice, Inc. d/b/a Haven Hospice (the "Borrower") to finance the acquisition of land in Clay County, Florida and the construction and equipping thereon of an inpatient hospice care facility and related office building;

WHEREAS, the Loan was made by the Issuer pursuant to the Loan Agreement dated as of December 1, 2011 between the Issuer and the Borrower (the "Loan Agreement") and the Borrower's obligation to repay the Loan is evidenced and secured by the Promissory Note (the "Borrower Note") dated December 21, 2011 made by the Borrower; and

WHEREAS, to secure and provide for the payment of the Bonds, the Issuer assigned to PNC Bank, National Association, as the registered owner of the Bonds, (the "Lender") all of its right title and interest in and to the Loan Agreement (except for certain Unassigned Rights) and the Borrower Note pursuant to the Assignment of Loan Agreement, Promissory Note and other Collateral dated as of December 1, 2011 between the Issuer and the Lender; and

WHEREAS, the Borrower failed to meet the debt service coverage ratio required by the Loan Agreement for the fiscal year ended December 31, 2016; and as a condition to waiving such breach and any Event of Default arising therefrom, the Lender, among other things, has required the deletion of an adjustment to the interest rate on the Bonds provided therein; and

WHEREAS, the Borrower has agreed to such amendment;

NOW, THEREFORE, BE IT RESOLVED by the Clay County Development Authority as follows:

Section 1. Authority for this Resolution. This Resolution is adopted pursuant to Chapter 2001-317, Laws of Florida (2001) and Chapter 159, Part II, Florida Statutes, as amended, and other applicable provisions of law.

Section 2. Authorization of Execution and Delivery of an Allonge to the Bonds. The form of the Allonge to the Bonds attached hereto as Exhibit "A," amending the Bonds to delete an adjustment to the interest rate provided therein is hereby approved, subject to such changes, insertions and omissions and filling of blanks therein as may be made in such form and approved by the Lender and the Borrower, execution and delivery of the Allonge to be conclusive evidence of such approval. The Chair or Vice Chair of the Issuer is authorized to execute the Allonge to the Bonds substantially in the form attached hereto with such changes, insertions and omissions as are authorized hereby in the name and on behalf of the Issuer. The Secretary, or any Assistant Secretary of the Issuer is hereby authorized to attest the execution of the Allonge and affix the seal of the Issuer thereon.

Section 3. Effective Date. This Resolution shall become effective immediately upon its adoption.

APPROVED AND ADOPTED by the Clay County Development Authority on this 21st day of June, 2017.

**CLAY COUNTY DEVELOPMENT
AUTHORITY**

By: _____
Chairman

Approved as to form:

By: _____
General Counsel

ALL ABOUT WATER

1608 N.Summer Ridge Ct.
 St.Augustine, FL 32092
 904-826-5355

Estimate

Date	Estimate #
5/24/2017	264

Name / Address
landmark commercial reality terry taylor

			Project
Description	Qty	Cost	Total
soft wash building(remove all mold mildew and dirt daubers with a chemical softwash)		375.00	375.00
soft wash tile roof with a sodium hypochlorite solution to ensure no damage to the roof. All About Water will not use high pressure on the roof		950.00	950.00
Pressure wash walkway and sidewalks surrounding the building		150.00	150.00
<p>Apon approval for bid we will work with the tenants of the building on a schedule that works for both parties.All About Water will have a supervisor on site at all times to ensure the safety of our employees and quality of the job is kept at a high standard.If there are any questions about the cleaning process we can come to the jobsite and do a demonstration.All About Water will be using a sodium hypochlorite solution to ensure all the mold and mildew will be removed without the use of high pressure .</p>			
Thank you for the opportunity to bid our services		Total	\$1,475.00



Estimate

PO Box 51289
 Jacksonville Beach FL 32240
 (904) 220-3337
 info@krystalklean.com

ESTIMATE# 7190847
DATE 05/15/2017
PO#

CUSTOMER

LANDMARK COMMERCIAL REALTY GROUP, INC.
 Terry Taylor
 2056 RIVERGATE DRIVE
 FLEMING ISLAND , FL 32003
 (904) 838-5767

SERVICE LOCATION

LANDMARK COMMERCIAL REALTY GROUP, INC.
 CCDA c/o LANDMARK COMMERCIAL REALTY GROUP,
 INC.
 1734 Kinglsey Ave.
 Orange Park , FL 32073

DESCRIPTION Soft wash/pressure wash 2 story clay tile roof

Description	Qty	Rate	Total
<p>Commercial Soft Wash Soft Wash barrel tile roof, blow out gutters and downspouts included(40' lift required)Soft washing removes most mold, mildew, and dirt, which accounts for 95% of roof discoloration in Florida. This process potentially expose mineral deposit stains that would require additional chemical treatment to remove.Krystal Klean does not currently offer this chemical service on roofs.Please discuss any questions with your Krystal Klean representative</p>	1.00	\$1,605.00	\$1,605.00
<p>Commercial Pressure Washing Pressure wash exterior soffits fascia and walls of building. Bullet tip clean mud daubers - Mud dauber resin does not come out with pressure washing. Many Black streaks on gutters fascia walls from sealants don't come out. Mineral deposits, and rust may not come out with pressure cleaning. Though we will do the best we can we cannot guaranty that we can remove all of the above stains. Windows are to be closed and latched by customer prior to cleaning. Flaking paint can come off with any amount of pressure, and if paint is loose or flaking it will come off while cleaning. In this case we are not responsible for the frailer of the cleaned surface.</p>	1.00	\$550.00	\$550.00
<p>Commercial Pressure Washing Pressure wash sidewalks and brick entrance flat work. Mud dauber resin does not come out with pressure washing. Many Black stains from automotive fluids don't come out. Mineral deposits, and rust may not come out with pressure cleaning. Though we will do the best we can we cannot guaranty that we can remove all of the above stains. Windows are to be closed and latched by customer prior to cleaning. Flaking paint can come off with any amount of pressure, and if paint is loose or flaking it will come off while cleaning. In this case we are not responsible for the frailer of the cleaned surface.</p>	1.00	\$200.00	\$200.00
<p>S40' Boom Lift 4WD DSL Make: GENIE Model: S40 S/N: S40-5416 Day: \$340, Week: \$795, Month: \$1520 Weight: 14,000 lbs</p>	1.00	\$795.00	\$795.00
<p>Equipment Transportation 8,001 to 16,500 lbs Transportation of lifts 8,001 to 16,500 lbs, to or from job.</p>	2.00	\$175.00	\$350.00

CUSTOMER MESSAGE

Estimate Total:

\$3,500.00

Thank you for the opportunity to serve you!



Estimate# 5527

5/30/2017

Estimate Guaranteed for 90 days.

11246 Distribution Ave E, Suite #18
 Jacksonville, Florida 32256
 www.ReflectionsJax.com
 904-322-8900
 3228900@gmail.com

Customer

Clay County Development Authority
 1734 Kingsley Ave
 Orange Park, FL 32073-4418
 904-838-5767

Service Location

1734 Kingsley Ave
 1734 Kingsley Ave
 Orange Park, FL 32073-4418

Item(s)

Qty	Name	Description	Rate	Amount	Tax
1	Roof Clean	Clean roof and inside gutters, removing dirt, surface mold and organic material	\$2,995.00	\$2,995.00	Non
1	Soft Washing	Soft wash building knocking down dauber structures, removing dirt, surface mold and organic material. Dauber stains will not be removed.	\$656.00	\$656.00	Non
1	Pressure Washing	Pressure wash sidewalks attached to building removing dirt, surface mold and organic material	\$648.00	\$648.00	Non

Subtotal	\$4,299.00
Tax	\$0.00
Total	\$4,299.00

Notes

Soft washing involves risk to vegetation. Reflections uses every effort to protect plants and grass and will not be held liable for any plant damage. Grass along edges of cleaning may be stressed but will return to normal in 2 - 4 weeks. Not responsible for any damage to or caused by electrical components, including fire alarms and keypads, etc., that get wet during the cleaning process. Not responsible for water intrusion or fogging that is revealed during cleaning. A mix of high pressure and chemical cleaning (soft washing) may be used as required by the item being cleaned. Any debris from pressure washing will be pushed out 2 - 3 feet into parking lot. Cleaning will be done to best of our ability. Some stains may not be completely removed.

Terms

Due on receipt

 Signature

 Date