

**CLAY COUNTY DEVELOPMENT AUTHORITY
DEVCOM COMMITTEE MEETING
MINUTES**

October 21, 2015

Present: CCDA (Chip Dobson, Matt Carlton, Russell Buck); **Chamber** (no members present)

Staff: **Chamber** (Doug Conkey; Tresa Calfee; Kellie Collins); **CCDA** (Josh Cockrell; Taylor Meija; Grady Williams, CCDA General Counsel)

Call to Order: **Doug Conkey** called the Clay County Development Authority ("CCDA") DEVCOM Committee meeting to order at 3:34PM.

Approval of August 19, 2015 Minutes: Quorum was not met by members in attendance. Minutes to be approved at next DEVCOM meeting.

Public Comment: None

Old Business/New Business:

- RFP for Cleaning Services – Doug Conkey reviewed the three potential bids for the new cleaning service company. The board discussed the pricing and details of each bid. Quorum was not met by the members in attendance. Each bidding company will be notified that the decision has been tabled and the board will postpone a vote until the next DEVCOM meeting.
- Board Comments- Doug Conkey discussed potential ideas for updating the sign in front of the Chamber of Commerce/CCDA building, as well as updating the lighting within the building. Decisions for any building updates will be postponed until DEVCOM negotiations have concluded.

Adjourned: 3:58 PM.