

**CLAY COUNTY DEVELOPMENT AUTHORITY
REGULAR SCHEDULED PUBLIC MEETING
MINUTES**

February 15, 2017

Present: Russell Buck, Chip Dobson, Marge Hutton, Paz Patel, Mike Davidson, Matt Carlton

Excused: Rev. William Randall, Cathy Chambers, Chereese Stewart, Greg Clary

Staff: Josh Cockrell, Taylor Mejia, Bill Garrison, April Scott, Counsel

Guests: None.

Call to Order: **Russell Buck** called the Clay County Development Authority ("CCDA") Public Meeting to order at 4:07 PM.

Invocation: **Matt Carlton** provided the invocation.

Comments from the Public: None

Secretary's Report

Approval of January 17, 2017 Minutes – Marge Hutton suggested an edit to the minutes, to read Annunciation Catholic School instead of Annunciation Church on page 2. **Matt Carlton** made a motion to approve the minutes as edited. Motion was seconded and passed unanimously.

Treasurer's Report

Matt Carlton presented the January 2017 financials to the Board. **Marge Hutton** made a motion to accept the Treasurer's Report. The motion was seconded and passed unanimously.

Committee Reports

Joint Building Feasibility Committee – Josh Cockrell stated he would discuss this during the Executive Directors report.

Auditor Selection Committee – Marge Hutton disbursed the RFP draft to the Board, including the five changes amended by the committee. She stated that the committee recommended to proceed with the RFP. **Russell Buck** made a motion to accept the RFP as recommended. Motion seconded and passed unanimously.

Chair's Report

No report.

Executive Director's Report

Clay Day Sponsorship – Josh Cockrell informed the Board of the effort of the county to organize a Clay Day at the state capitol. Clay Day will be held on March 9, 2017. The Board discussed the topics that will be included in the legislative briefings as well as the details of the courtyard events. **Paz Patel** made a motion to approve a sponsorship level for Clay Day equal to the sponsorship level of the EDC, up to \$2,500. Motion seconded and passed unanimously.

The Board continued to discuss the sponsorship of Clay Day. **Paz Patel** amended his motion to sponsor Clay Day at the gold level of \$2,000. Motion seconded and passed unanimously.

Chamber Lease Extension – Josh Cockrell distributed the lease extension contract with the Chamber to the Board. The Board discussed extending the lease for either an additional three months or six months (to fall in line with the fiscal year). **Mike Davidson** made a motion to extend the Chamber lease for six months with a 60-day notice in the event the building sells. Motion seconded and passed unanimously.

CCDA Building Update – The Board discussed the status of the CCDA building listing. **Josh Cockrell** stated that he met with the John O'Connor regarding the lot on the corner of County Road 220 and U.S. 17. There was continued discussion by the Board regarding the idea of purchasing the site, including its price and location. **Russell Buck** made a motion to approve staff and Steven Nebrat to begin negotiations related to the purchase of the site, allowing for a purchase price of up to \$650,000. Motion seconded and passed 4-1 (**Marge Hutton** opposing).

Josh Cockrell updated the Board on the status of the vacant space upstairs that is available for lease.

Report on Grants – Josh Cockrell stated that all grants have been paid up to date. He also briefed the Board on his trip for the grant application presentation he attended on January 18, 2017. **Matt Carlton** made a motion to approve the submittal of an application for a DIG grant of \$300,000. Motion seconded and passed unanimously.

Community Auto Finance Partnership Program Update – Discussion tabled until next meeting.

Josh Cockrell informed the Board of his continued efforts related to IRB opportunities with Penney Farms, Haven Hospice, and the Annunciation Catholic School.

Attorney's Report

No report.

Economic Development Report

Bill Garrison provided the Board with a brief update on the status of EDC projects.

Old Business/New Business/ Board Comments

None

Adjourned: 5:43 PM