

**CLAY COUNTY DEVELOPMENT AUTHORITY
REGULAR SCHEDULED PUBLIC MEETING
MINUTES**

February 20, 2019

Present: Keith Ward, Russell Buck, Marge Hutton, Tom Morris, Cathy Chambers, Chereese Stewart, Bruce Butler

Excused: Mike Davidson, Amy Pope Well

Staff: Josh Cockrell, April Scott, Counsel

Guests: JJ Harris, Scott Kornegay, Maria Hitt, David Kirkland, Todd Falconer, Mike Granger, Mike Messano, Zach Chalifour

Call to Order: **Marge Hutton** called the Clay County Development Authority ("CCDA") Public Meeting to order at 4:03 PM.

Invocation: **Bruce Butler** provided the invocation.

Comments from the Public: None.

Secretary's Report

Approval of January 16, 2019 Minutes: **Josh Cockrell** presented the minutes. **Keith Ward** made a motion to approve the minutes. Motion was seconded and passed unanimously.

Treasurer's Report

Bruce Butler presented the January 2019 financials to the Board. **Russell Buck** made a motion to accept the Treasurer's report. Motion was seconded and passed unanimously.

The FY 17-18 Audit was presented by Zach Chalifour, CPA, with James Moore CPAs. **Keith Ward** made a motion to accept the FY 17-18 Audit. Motion was seconded and passed unanimously.

Clay EDC Report

JJ Harris provided an overview of Clay EDC activities and projects. He also provided a summary of the real estate activity in Clay. He mentioned that bestbet will be looking to redevelop their Orange Park property once the racetrack is decoupled in 2020. Also, the Orange Park Mall has seen great success over the past year, generating positive economic impacts for the county.

Chair's Report

Keystone Heights Airport Growth & Development – Todd Falconer, Sr. Program Manager for MHD Rockland presented an overview of the company and its projected

growth. MHD Rockland has purchased 5 P-3 aircraft from Australia that will be used to train foreign allied forces. The company is building an addition to a hangar at Keystone Heights Airpark and are planning to develop a facility to house a flight training simulator as well as a 30,000 sqft warehouse to house the company's inventory equipment. The company has approximately 2 years to develop these facilities. ESG Aerosystems will be providing the training. Michael Granger, Chief Operating Officer for ESG Aerosystems provided an overview and history of the company and its partnership with the German Navy.

Maria Hitt, Manager of Keystone Height Airport, and David Kirkland, Chairman of the Keystone Heights Airport Authority presented a video that illustrated the history of the airport, as well as past, present and future economic impacts, and growth plans. Maria stated that the airport will be developing a new FBO terminal building. Scott Kornegay mentioned that a grant has been awarded from DEO to the airpark to improve critical infrastructure. Lodging options are a need for the airpark and surrounding area to house the allied soldiers and other contractors training at the airpark. The airpark is working with Camp Blanding to develop a site to meet the base's training needs. The airpark is interested in identifying funding sources to assist MHD Rockland with their facility needs.

Executive Director's Report

DIG/DTF Grants – Josh Cockrell provided an update on the status of the grants. Both DTF buffer land grants have been closed. The two DIG grants are moving forward. DEO has released an RFP for DIG grant and Josh will be coordinating with Camp Blanding on a submission for it.

Attorney's Report

No report.

Old Business/New Business/ Board Comments

Marge Hutton reminded the Board to be thinking about potential applicants to serve on the Board. **Josh Cockrell** stated that he has spoken to several prospects and they have applied to serve on the board.

Adjourned: 5:27 PM