

**CLAY COUNTY DEVELOPMENT AUTHORITY  
REGULAR SCHEDULED PUBLIC MEETING  
MINUTES**

**July 21, 2021**

**Present:** Daniel Vallencourt, Chereese Stewart, Tiffany Howard, Bruce Butler, Tina Clary, and Amy Pope-Wells (teleconference)

**Absent:** Keith Ward, Jim Horne, Joelle Marquis

**Staff:** Josh Cockrell and April Scott (Legal Counsel)

**Guests:** None.

**Call to Order:** **Daniel Vallencourt** called the Clay County Development Authority ("CCDA") Public Meeting to order at 4:15 PM.

**Invocation:** **Bruce Butler** provided the invocation and Pledge of Allegiance.

**Comments from the Public:** None.

**Secretary's Report**

**Josh Cockrell** presented the meeting minutes from the June 16 meeting. **Amy Pope-Wells** mentioned the possibility of leaving the board, pending her transition. **Josh Cockrell** motioned for approval to amend the minutes from June 16 to strike down the first sentence under "New Business." **Bruce Butler** motioned for the approval. **Tiffany Howard** seconded the motion. Motion approved.

**Treasurer's Report**

**Tiffany Howard** did not have anything to discuss.

**Old Business**

**Josh Cockrell** reported CCDA was able to get all the previous properties under contract and offered \$5,000 to one family for their moving expense. **Josh Cockrell** stated 4.759 acres will be acquired totaling to \$1,163,000, which exceeds the anticipated budget for the property.

**Chair's Report**

**Daniel Vallencourt** did not have anything to report on behalf of **Keith Ward**.

**Executive Director's Report**

**Josh Cockrell** reported on DIG. Camp Blanding will be matching the DEO amount of \$500,000 once that is issued. **Josh Cockrell** anticipates some movement on the grants next month. **Daniel Vallencourt** asked what is CCDA's current need for grant money? **Josh Cockrell** reported \$867,000 and if the other two grants are awarded, they will not be

available until next year. **Daniel Vallencourt** suggested needing a plan with the property. **Josh Cockrell** stated the total amount spent for the 4.8 acres is approximately \$1.2 Million. **Josh Cockrell** anticipates the infrastructure grant will be closed out and reimbursed prior to the Taskforce Grant.

### **New Business**

**April Scott** presented a motion to pass Resolution 20202021-07 for the purchase of the property located at 419C College Drive for the purchase price not to exceed \$145,000.

**April Scott** presented a second motion to pass buyer's reasonable closing cost and \$5,000 for sellers moving expenses. **Bruce Butler** motioned for the approval. **Tiffany Howard** seconded the motion. Motion approved.

**Josh Cockrell** presented next steps for College Drive properties. **Josh Cockrell** stated that CCDA is needing to look at lawn services and maintain the properties acquired. **April Scott** asked for the timeframe of listing the College Drive property. **Josh Cockrell** anticipates a better idea on CCDA's next steps for College Drive next month.

### **Attorney's Report**

**April Scott** did not have anything to discuss.

**Adjourned: 5:15 PM**