

CLAY COUNTY DEVELOPMENT AUTHORITY
REGULAR SCHEDULED PUBLIC MEETING
MINUTES

October 21, 2015

Present: Chip Dobson, William Randall, Matthew Carlton, Greg Clary, Mike Davidson, Marge Hutton, Russell Buck

Absent: Paz Patel, Cathy Chambers, Chereese Stewart

Guests: Josh Cockrell, Grady Williams, Counsel

Call to Order: **Chip Dobson** called the Clay County Development Authority ("CCDA") Public Meeting to order at 4:03 PM.

Invocation: **William Randall** provided the invocation.

Comments from the Public: None

Approval of September 16, 2015 Minutes: **Greg Clary** motioned to accept the minutes. Motion seconded and passed unanimously.

Formal Adoption of 2015/2016 Budget: **Grady Williams** and **Josh Cockrell** reviewed the resolution of the 2015/2016 Budget. **Marge Hutton** motioned to adopt the budget with the resolution. Motion seconded and passed unanimously.

Treasurer's Report: **Matt Carlton** gave a report on the finances. **Russell Buck** made a motion to accept the treasure's report. Motion seconded and passed unanimously.

Committee Reports: **Chip Dobson** gave a brief overview of the DEVCOM Committee meeting that was held prior to the Board meeting, including the discussions of the Cleaning Services RFP. Quorum was not met by the Chamber of Commerce and a vote was postponed until the next committee meeting. The CCDA Board also discussed further action regarding DEVCOM building negotiations. Grady Williams stated that he would research alternative options if the Chamber decides to not purchase CCDA's half of the building. Josh Cockrell stated he would inform the Chamber that the offer and terms sheet provided by CCDA will expire November 17, 2015. The Board also discussed the idea of scheduling a workshop with the Chamber to continue DEVCOM negotiations.

Chair's Report: **Chip Dobson** handed out an outline of proposed 2015-2016 Committees for the Board. The Board will further discuss the proposed Committees at the next meeting.

Executive Director's Report: Josh Cockrell gave a brief review of the status of the grants that CCDA is administering. Marge Hutton made a motion to approve the Coleman & Associates expense check. Motion seconded and passed unanimously. The Board discussed alternative options to the expenses of Coleman & Associates for check depositing fees.

Economic Development Report: Economic Development Report will be given at the next meeting by Bill Garrison.

Attorney's Report: Grady Williams suggested to the Board that a review of the public records compliance, retention, and disposition be conducted. Staff is to provide an update and recommendation at the next meeting.

Old Business/New Business/ Board Comments: The next CCDA Regular Scheduled Public Meeting will be held on November 18, 2015 at 4 PM.

Adjourned: 5:35 PM.